# Enrolling in your 401(k) Retirement Plan

Choose a savings approach that suits you today—and adjust it anytime to fit your changing needs.

**Step 1)** Go to <u>401k.com</u> and click **Register as a New User**, then fill in the required fields to verify your identity. If you have a preexisting Fidelity account, use the same username and password.

Fidelity NetBenefits
Verify your identity
Let's confirm some basic information about your account.
Your name
First name Last name
Date of birth
Month Day Year   Select V
Month/dd/yyyy
Last 4 of SSN
<b>Fidelity</b>

# Step 2) Click Enroll and choose from EasyEnroll or Standard

### Enrollment.

### Two Ways to Enroll - It's Your Choice

PLAN INFORMATION AND DOCUMENTS: View plan and fee information, along with details about your investment options. Required Disclosure Information

### EasyEnroll

In less than a minute, start saving in your workplace savings plan the quick and easy way - with EasyEnroll. You'll simply:

- 1. Choose a Starter Package selected by your employer to enroll.
- 2. Afterward, log in to NetBenefits at any time to modify details.

Start EasyEnroll

#### Standard Enrollment

The longer enrollment process lets you customize your choices, including savings rate and investment options, before enrolling.

#### Start Standard Enrollment

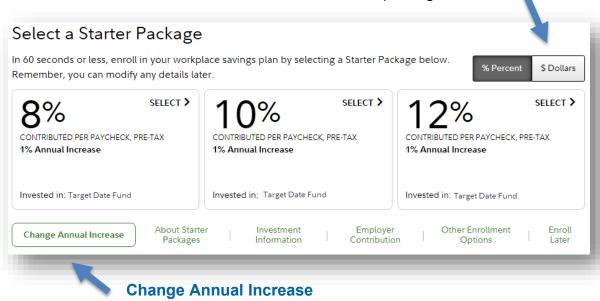
# **EasyEnroll Option**

#### Pre-set Starter Packages Made Up of Three Parts

- 8%, 10%, or 12% contribution/savings rate
- Annual increase
- · Plan's default fund based on your age

#### **Estimate Paycheck Impact**

Use the Take Home Pay Calculator to see an estimate of your paycheck impact for each package



Change amount of annual increase if desired

## **Standard Enrollment Option**

Standard Enrollment involves the same three parts, however with Standard Enrollment, you go through them one at a time.

### Let's get started

We'll guide you through each step to help you make the most of every paycheck and prepare you for retirement. You'll be able to change your elections at any time after you are enrolled in the plan.

#### STEP 1 - Set Contributions

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Decide how much you'd like to contribute from each paycheck. Our tools and calculators can help.

#### STEP 2 - Choose Investments

We'll help you understand your options and provide the information you need.

#### STEP 3 -Consolidate Retirement Savings

Simplify your retirement savings by consolidating accounts from former employers.

Begin

#### Enter your contribution per pay period

Consider saving at least 15% of your income each year for retirement. This includes all retirement savings across different accounts plus any employer contributions.

Contribution Type Desired Contribution per Pay Period PRE-TAX 10 % % in increments of 1% ROTH 2 0% to 50% in increments of 1% 0 % **Contribution Amount Total** 10 %

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# Increase Your Contribution Every Year

Automatically increase my contribution amount by

1.00% ~ every year on January

I don't want to enroll in the Annual Increase Program at this time.

Enroll in a managed account	Go with a target date fund	Choose your own investments
We'll select investments according to the information we have and/or that you provide, and we'll make adjustments to stay aligned to your retirement goals. An advisory fee applies.	Target date funds help take the guesswork out of investing by automatically rebalancing your investments as you get closer to retirement.	Build your own portfolio by reviewing all of your choices and deciding how you'd like I invest and allocate your money. Then monitor your portfolio regularly so it stays aligned with your financial goals.
Select managed account	Select target date fund	Select investments

# **Final Enrollment Tips**

Complete the below items within the **Profile & Settings** section located in the upper-right corner.

**Update your beneficiaries.** In the event of your death, benefits would be paid according to plan rules, which might be different from the designation you would choose.

Add your email address and phone number. Save time, stay informed, and increase security by adding your personal contact information.

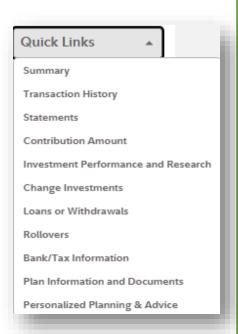
- **Go paperless.** Enable eDelivery for your preferred communications.
- Refresh log in credentials. Update username and password as needed.

# **Election Changes**

You can make changes to your account elections at any time by using the **Quick Links** drop-down located on the home page.

For assistance, contact a Fidelity representative at 800-835-5091.





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**Profile & Settings** 

Log out

# Investing involves risk, including risk of loss.

All screenshots are for illustrative purposes.

The plan is intended to be a participant-directed plan as described in Section 404(c) of ERISA, which means that fiduciaries of the plan are ordinarily relieved of liability for any losses that are the direct and necessary result of investment instructions given by a participant or beneficiary.

Be sure to consider all your available options and the applicable fees and features of each before moving your retirement assets.

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